



#plymcabinet

**Democratic Support**

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## CABINET

Tuesday 2 September 2014  
2.00 pm  
Council House (Next to the Civic Centre), Plymouth

**Members:**

Councillor Evans, Chair  
Councillor Peter Smith, Vice Chair  
Councillors Coker, Lowry, McDonald, Penberthy, Tuffin and Vincent.

Members are invited to attend the above meeting to consider the items of business overleaf.

This agenda acts as notice that Cabinet will be considering business in private if items are included in Part II of the agenda.

This meeting will be broadcast live to the internet and will be capable of subsequent repeated viewing. By entering the Warspite Room and during the course of the meeting, Councillors are consenting to being filmed and to the use of those recordings for webcasting.

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**Tracey Lee**  
Chief Executive

# CABINET

## AGENDA

### PART I (PUBLIC MEETING)

#### 1. APOLOGIES

To receive apologies for absence submitted by Cabinet Members.

#### 2. DECLARATIONS OF INTEREST (Pages 1 - 2)

Cabinet Members will be asked to make any declarations of interest in respect of items on this agenda. A flowchart providing guidance on interests is attached to assist councillors.

#### 3. MINUTES (Pages 3 - 10)

To sign and confirm as a correct record the minutes of the meeting held on 12 August 2014.

#### 4. QUESTIONS FROM THE PUBLIC

To receive questions from the public in accordance with the Constitution.

Questions, of no longer than 50 words, can be submitted to the Democratic Support Unit, Plymouth City Council, Civic Centre, Plymouth, PL1 2AA, or email to [democraticsupport@plymouth.gov.uk](mailto:democraticsupport@plymouth.gov.uk). Any questions must be received at least five clear working days before the date of the meeting.

#### 5. CHAIR'S URGENT BUSINESS

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

#### 6. CAPITAL AND REVENUE MONITORING REPORT 2014/15 (Pages 11 - 24)

The Corporate Management Team will submit a report outlining the finance monitoring position of the Council as at the end of June 2014 and including the July 2014 spend and profile information.

Approval would be sought to revenue budget variations and officers were proposing to bring forward further savings from the Council's transformation programme in the coming weeks, to address the in year estimated revenue overspend of £4.607m as at July 2014.

Cabinet will also be asked to note the revised capital programme for 2013/14 to 2016/17 of £216.398m, an increase of £8.728m, following the inclusion of new schemes, re-profiling and variations approved under delegated authority and the inclusion of future years' government grants and other identified income streams.

Approval would also be sought for delegated authority to approve any changes to existing schemes on the same terms as existing delegations for new capital schemes and capital programme transfers (virements).

**7. FULL BUSINESS CASE FOR THE 'INTRODUCTION OF CATEGORY MANAGEMENT - FLEET SERVICES PROJECT' (Pages 25 - 70)**

Anthony Payne (Strategic Director for Place) will submit a report on the business case for the introduction of category management for fleet services which will better utilise the Council's fleet services, reduce the number of vehicles and improve the procurement of them to deliver significant financial savings.

The report will also propose investments in fleet systems including control and tracker systems and the development of the fleet management and maintenance teams.

Background papers to this report can be accessed at the Council's website Council and Democracy/Councillors and Committees/Library/Cabinet background papers or using the following hyperlink –  
<http://tinyurl.com/q3d6bmh>

The outcome of the consideration by members of the Working Plymouth Scrutiny Panel on 28 August 2014 will also be submitted.

**8. STRATEGIC BUSINESS CASE - COMMERCIALISATION INITIATIVES (Pages 71 - 126)**

Anthony Payne (Strategic Director for Place) will submit a report on the strategic business case for implementing a co-ordinated commercialisation project across the Council.

The report will seek delegated authority for the Strategic Director for Place to approve the Commercial Strategy, in consultation with the Cabinet Member for Finance.

Background papers to this report can be accessed at the Council's website Council and Democracy/Councillors and Committees/Library/Cabinet background papers or using the following hyperlink –  
<http://tinyurl.com/q3d6bmh>

The outcome of the consideration by members of the Working Plymouth Scrutiny Panel on 28 August 2014 will also be submitted.

**9. CREATING A BRILLIANT CO-OPERATIVE STREET SERVICE PROJECT STRATEGIC BUSINESS CASE (Pages 127 - 168)**

Anthony Payne (Strategic Director for Place) will submit a report on the strategic business case for change within the Street Services department to progress the aim of creating a Brilliant Co-operative Street Service, which included a review of exiting provision, alongside the ongoing management restructure, in preparation for the implementation of alternative methods of service delivery.

Background papers to this report can be accessed at the Council's website Council and Democracy/Councillors and Committees/Library/Cabinet background papers or using the following hyperlink –

<http://tinyurl.com/q3d6bmh>

The outcome of the consideration by members of the Working Plymouth Scrutiny Panel on 28 August 2014 will also be submitted.

**10. CARERS' STRATEGY 2014-18 AND ACTION PLAN 2014 -2015 (Pages 169 - 188)**

Carole Burgoyne (Strategic Director for People) will submit a report seeking approval of the refreshed Carers' Strategy 2014 – 18 and the associated Action Plan for 2014 – 15 which had been carried out on behalf of the Carers' Strategic Partnership Board, through wide ranging consultation with partners, stakeholders, carers' groups and organisations.

**11. DEMENTIA STRATEGY AND ACTION PLAN 2014-15 (Pages 189 - 204)**

Carole Burgoyne (Strategic Director for People) will submit a report seeking approval of the Joint Clinical Commissioning Group and Plymouth City Council Dementia Strategy 2014 – 15 and the associated Plymouth Action Plan for 2014 – 15, which had been developed in consultation with a wide range of partners and stakeholders as well as people living with dementia and carers.

**12. EXEMPT BUSINESS**

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item(s) of business on the grounds that it (they) involve the likely disclosure of exempt information as defined in paragraph of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

(Members of the public to note that, if agreed, you will be asked to leave the meeting).

**PART II (PRIVATE MEETING)**

**AGENDA**

**MEMBERS OF THE PUBLIC TO NOTE**

that under the law, members are entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

Nil